



NEW & RETURNING INTERN CHECKLISTS

New Intern Check List

- Sign and return contract to musicservicelearning@gmail.com
- Watch videos, review information, and download reflection forms from :
<https://musicservicelearning.org/mymsl-home/> PASSWORD: MSLMusicMatters
- Create a google drive folder labeled “LastName_MSL21”
- Share google drive folder with musicservicelearning@gmail.com

Upload the following contents in the shared folder:

- Updated clearances
- Recent photo we can use for social media and other promotional materials
- All reflection forms & artifacts as you complete them

Like & Follow us on Social Media

- Facebook: <https://www.facebook.com/musicservicelearning>
- Instagram: <https://www.instagram.com/musicservicelearning/>
- Facebook Group for Active Interns:
<https://www.facebook.com/groups/699094407623026>

Returning Intern Check List

- Email musicservicelearning@gmail.com stating your intention to carry over your contract as either a fulltime or per-project intern
- Watch “What’s new with MSL Spring ‘21”, review information, and download reflection forms from: <https://musicservicelearning.org/mymsl-home/> PASSWORD: MSLMusicMatters
- Change shared folder label to “LastName_MSL21”



MUSIC *service* LEARNING

Confirm the following contents are in the shared folder:

- Updated clearances
- Recent photo we can use for social media and other promotional materials
- All reflection forms & artifacts as you complete them

Double check that you have Liked & Followed us on Social Media

- Facebook: <https://www.facebook.com/musicservicelearning>
- Instagram: <https://www.instagram.com/musicservicelearning/>
- Facebook Group for Active Interns:
<https://www.facebook.com/groups/699094407623026>